

**Dominy Memorial Library Board of Directors' Meeting
December 15, 2021**

The meeting was called to order by President Jim Paternoster at 12:00 in The White Community Room of the library.

Members Present: Jim Paternoster, Marcia Walter, Ruth Teubel, Kathy Popejoy, Gary Hoffman, Jim Munz, Jan Lancaster, John Tollensdorf, Dan Robertson

Members Absent: Amanda Todd

November's minutes were approved after a motion by Gary Hoffman and a second by Kathy Popejoy. Motion passed.

Jim Paternoster highlighted the financial report. It was noted there are three pay days twice a year and staff payroll was lower. The financial report was approved after a motion by John Tollensdorf and a second by Dan Robertson. Motion passed.

Director's Report:

- It was noted that circulation continues to be good.
- November programs were highlighted and noted that attendance was good.
- The Madrigal Performance was held at the library on December 4 following the Christmas parade.
- A class entitled "Essential Oils and You" will be held on January 11 from 6-8 p.m.
- It was noted the library will be closed December 24-25 and will close at 4:00 on December 31 and will be closed January 1 for New Year's Day.
- It was noted PIPCO came and is in the process of testing and doing any replacements necessary for the sprinkler system in the older section of the library.

Old Business:

- A follow-up discussion was held pertaining to providing an additional health insurance benefit to the director to help pay for dependent coverage. A motion was made by Kathy Popejoy and seconded by John Tollensdorf to pay \$200 toward that coverage and will be retroactive from October 2021. The motion passed. Ruth Teubel will consult with the City of Fairbury and consult how best to handle the payment.

New Business:

- There were no patron comments.
- A discussion was held to determine amounts to be given as Christmas bonuses for the director and staff. Ruth will oversee this.
- It was noted Amanda will be extending her maternity leave on a part-time basis, working three days/week January 3 through the end of March. This is in accordance to the policy manual.

The meeting was adjourned at 1:03 after a motion by Jan Lancaster and a second by Marcia Walter. Motion passed.

Respectfully submitted,
Marcia Walter