

**Dominy Memorial Library Board of Directors' Meeting
November 17, 2021**

The meeting was called to order by President Jim Paternoster at 12:05 in The White Community room of the library.

Members Present: Jim Paternoster, Marcia Walter, Ruth Teubel, Kathy Popejoy, and Gary Hoffman

Members Absent: Jim Munz, Dan Robertson, Jan Lancaster, and Amanda Todd

October's minutes were approved after a motion by Ruth Teubel and a second by Gary Hoffman by Dan Robertson. Motion passed.

Jim Paternoster highlighted the financial report. It was noted that the library has received notice of two bequests. The financial report was approved after a motion by Marcia Walter and a second by Gary Hoffman. Motion passed.

Director's Report:

- It was noted that circulation has been good.
- October programs were highlighted and noted that attendance was good. There was an especially great turnout for the Halloween party with great collaboration from Dave's Supermarket.
- Madrigal Performance at the Library will be held on December 4 following the Christmas parade.
- The Kid's Turkey Coloring Contest has been ongoing through Thanksgiving.
- The next Per Capita Grant is due January 15. The board reviewed the questions in Chapters 7-13 of the Standards. Approval was given for these chapters following a motion from Gary Hoffman and a second by Kathy Popejoy.
- It was noted the library will be closed November 25—27.
- It was noted Prairie Central students' artwork will be on display at the library throughout the school year. This is in collaboration with the Prairie Central art teachers.
- Letters will be sent to area township supervisors to renew nonresident cards.

Old Business:

- Employee Policies were discussed. After some discussion, a motion was made by Gary Hoffman and a second was made by Kathy Popejoy to remove the section pertaining to Assistant Director from the list to be approved. This may be reviewed at a future date.
- A discussion was held pertaining to providing an additional insurance benefit to the director. The matter was tabled until next month.

New Business:

- There were no patron comments.
- Meeting dates were determined for 2022. Meetings will be held the fourth Wednesday of each month except the third Wednesday in November and December.
- Ruth Teubel will check on Christmas bonuses for the library's staff and will report next month.

The meeting was adjourned at 1:12 p.m. after a motion by Marcia Walter and a second by Ruth Teubel. Motion passed.

Respectfully submitted,
Marcia Walter