

## **Dominy Memorial Library Board of Directors' Meeting**

### **May 26, 2021**

The meeting was called to order by President Jim Paternoster at 12:05 P.M. in the White Community Room of the library.

**Members Present:** Jim Paternoster, Jim Munz, Ruth Teubel, Jan Lancaster, Gary Hofmann, John Tollensdorf, and library director Amanda Todd

**Members Absent:** Mark Taylor, Kathy Popejoy, & Marcia Walter

A motion was made by Jan Lancaster and seconded by Gary Hofmann to approve the minutes of the April meeting. The motion was passed.

We were over in a couple of areas for our 2020-21 budget. After Jim Paternoster's highlighting the financial report, Jim Munz made a motion to approve the report, and the motion was seconded by Jan Lancaster. The motion was passed.

**Director's Report:**

- Amanda highlighted April statistics as well as upcoming programs. Summer reading begins June 6.
- There's room in our monthly Hoopla budget for growth.
- Outreach plans are being made with the Boys & Girls Club.
- We currently have openings for a custodian, circulation clerk, and programming and outreach coordinator. Amanda expressed concerns how many places are hiring with few applicants.

**Old Business:**

- Jan Lancaster, Ruth Tuebel, and Jim Paternoster will renew their board terms. Mark Taylor has decided not to renew his term, to be replaced by Dan Robertson. Resolution letters will be sent to the City to appoint these positions.
- Discussion occurred on making our website ADA compliant. Jim Paternoster will contact Cybernautic with some questions, a disclaimer will be added on our website, and the issue will continue to be discussed further.

**New Business:**

- A motion was made by Gary Hofmann, seconded by John Tollensdorf, to approve the 2022 non-resident fee of \$83.00. The motion was passed.
- The circulation policies were reviewed, and Amanda provided suggestions for changes. A motion was made by Jim Munz, seconded by Gary Hofmann, to remove the \$1 fee to checkout and renew DVDs. For additional changes, Amanda will bring updated written policies for approval to the next meeting.
- Amanda discussed staffing concerns, including the need to eventually resume having a full time person, being slow in the evenings, and having three open positions. She will bring a staffing proposal to the next meeting for further discussion.

The meeting was adjourned at 1:05 PM after a motion by Jim Munz and a second by Jan Lancaster. Motion passed.

Respectfully submitted,  
Amanda Todd