

Dominy Memorial Library Board of Directors' Meeting
March 24, 2021

The meeting was called to order by President Jim Paternoster at 12:03 P.M. in the White Community Room of the library.

Members Present: Ruth Teubel, Jim Paternoster, Jim Munz, John Tollensdorf, Jan Lancaster, Gary Hofmann, Kathy Popejoy, and library director Amanda Todd

Members Absent: Mark Taylor & Marcia Walter

A motion was made by Jan Lancaster and seconded by John Tollensdorf to approve February's minutes. The motion passed.

Our financial report was approved on a motion by Gary Hofmann, seconded by Jan Lancaster. The motion passed.

Director's Report:

- Circulation is starting to get back to pre-Covid numbers; Route 24 created a way for us to track WiFi sessions.
- Easter crafts and activities for the kids have been ongoing throughout the month of March.
- A printer for staff & patrons was replaced by Route 24.
- Popejoy's came and installed our new thermostats and found they also had to replace three scrolling marquee boards for our furnaces.
- Avoca Ridge delivered our new books cases in memory of Margie Hedrick. Plaques with Margie's name will be attached to the book cases.
- A Restoring Touch cleaned the library carpets on 3/20.
- Hoopla, our new digital media platform, launched on 3/5.

Old Business:

- The second draft of the budget was reviewed. A motion to approve the 2021-22 budget, with two minor changes as presented, was made by Jim Munz, seconded by John Tollensdorf. The motion passed.
- A remote attendance policy was reviewed, and it was suggested that a quorum must be physically present but a board member participating remotely can still vote by a roll call vote. The remote attendance policy was approved on a motion made by Jan Lancaster, seconded by Gary Hofmann.
- A motion to have Popejoy's replace three scrolling marquee boards (internal computer systems) for each of our 3 rooftop furnace units at a cost not to exceed \$3,300 was made by Gary Hofmann, seconded by Jim Munz. This unexpected expense will come from our contingency fund.

New Business:

- Patron Comments: Jodi Martin from the Boys & Girls Club asked by email before the meeting if the library conducted a feasibility study when we did our addition. Amanda Todd will send her some information as well as contact information for Jim Paternoster.
- Jan Lancaster, Ruth Tuebel, Mark Taylor, and Jim Paternoster's term will expire July 1. They will let Jim Paternoster or Amanda Todd know if they would like to stay on for another term or not.
- Amanda Todd created an administrative succession plan to be followed in the event of an extended unplanned library director absence. The board will review it for discussion at the next meeting.

The meeting was adjourned at 12:51 PM after a motion by Gary Hofmann and a second by John Tollensdorf. Motion passed.

Respectfully submitted,
Amanda Todd