

## **Dominy Memorial Library Board of Directors' Meeting November 18, 2020**

The meeting was called to order by President Jim Paternoster at 12:03 P.M. via a conference call.

**Members Present:** Jim Paternoster, Marcia Walter, Jim Munz, Jan Lancaster, Mark Taylor and librarian Amanda Todd

**Members Absent:** John Tollensdorf, Gary Hoffman, Ruth Teubel, and Shirley Mitchell

A motion was made by Jan Lancaster and seconded by Jim Munz to approve September's minutes. There was not a quorum for the meeting in October so no official meeting had been held. The motion was passed.

After Jim Paternoster's highlighting the financial report, Marcia Walter made a motion to approve the report and the motion was seconded by Jim Munz. The motion was passed.

### **Director's Report:**

- Amanda reported Amy Bachtold and Pamela Stone have been hired to replace Katie Cavanaugh. Mark Runyon filled in during a vacation for Al Krominga.
- New security cameras have been installed and staff feedback has been positive.
- Non-resident cards are in the process of being renewed.
- The library board purchased 3 adult and 4 children's books in memory of former librarian Margie Hedrick.
- The credit card machine has been a good addition and is being used more than expected.
- Due to a shortage of staff and the rising number of Covid cases, the library went to curbside service only for the rest of November.
- Amanda indicated having issues with unsupervised youth acting inappropriately when at the library after school. It was recommended that these youths be asked to leave and told a parent must come to the library before they are allowed to return.

### **Old Business:**

- Amanda presented a quote for a flag pole from Vissering Construction which included a concrete foundation.
- Amanda also presented options for updating the server. After discussion, a motion was made by Jan Lancaster and seconded by Mark Taylor to replace the devices on the back of the computers at a cost of \$3,566.93. The motion was passed.

### **New Business:**

- It was decided to wait until the next meeting to discuss the Per Capita Grant.
- Amanda read a message from Shirley Mitchell stating she wishes to resign her position on the library board. Several names were mentioned for filling that vacancy. Jim Paternoster will be making some contacts.
- Amanda reported the days the library will be closed for the holidays. Curbside service will continue to be provided. The possibility of allowing patrons to make an appointment to come into the library to browse or use the computers was discussed. Jim Munz made a motion and Marcia Walter seconded that this additional service be implemented. Covid protocol was determined and will be enforced. The motion passed.
- Amanda presented the dates of Library Board meetings for 2021—fourth Wednesday of each month with the exception of November and December which will be the third Wednesday.
- Mark Taylor made a motion and Jan Lancaster seconded to give Christmas bonuses to all Library staff members.
- Amanda announced a Tax Hearing will be held at Busey Bank on December 7 at 11:30 A.M.
- Amanda presented information on a program called Hoopla which would provide another way for patrons to have access to audible or electronic books. Further discussion will be held at the next meeting.

The meeting was adjourned at 12:56 after a motion by Jan Lancaster and a second by Jim Munz. Motion passed.

Respectfully submitted,  
Marcia Walter