

## **Dominy Memorial Library Board of Directors' Meeting August 26, 2020**

The meeting was called to order by President Jim Paternoster at 12:04 P.M. in the White Community Room of Dominy Memorial Library.

**Members Present:** Jim Paternoster, Marcia Walter, Mark Taylor, Gary Hoffman, Jim Munz, Ruth Teubel, and librarian Amanda Todd

**Members Absent:** John Tollensdorf, Jan Lancaster, Shirley Mitchell

A motion was made by Gary Hoffman and seconded by Jim Munz to approve the July meeting's minutes. A motion was made by Jim Munz and seconded by Marcia Walter to approve the financial report. Both passed.

### **Director's Report:**

- Amanda reported the maintenance work that has been completed: the roof, inside wall and outside entrance lights, and trees trimmed.
- Amanda reported the website is nearing completion.
- All programs have been cancelled until further notice.
- Rotary has donated money to go towards a credit card reader, Ipad, and Ipad accessories.
- The Friends of the Library voted to donate \$3,000 towards upgrading the library's camera system. The library has also received a \$3,000 bequest from the Lucille Moser estate. Amanda presented recommendations and a quote from Heritage Technology Solutions for adding/replacing cameras and replacing the DVR. After some discussion, it was recommended that Amanda contact another company to get another quote. It was also the consensus of the Board that all work be done at once rather than in phases.
- Amanda reported the requirements for the per capita grant application will be addressed during the September-November meetings.

### **Old Business:**

- Amanda highlighted the changes that had been made at previous meetings in the Dominy Memorial Library Policy Manual.

### **New Business:**

- Amanda reported that she had received one quote about getting the library's windows washed-excluding the basement windows. It was recommended Jim Paternoster and Amanda will seek the name of another company to get a comparison.
- It was determined that even though November 3, Election Day, has been declared a legal holiday, the library will remain open.
- It was agreed that the Boy Scouts could put a time capsule in the cabinet on a shelf in the Round Room.
- Amanda reported the Summer Reading Program had been a success and three "grand" prizes had been given in youth/adult age categories in addition to participation prizes. Karen Fehr had coordinated the program.

The meeting was adjourned at 1:03 after a motion by Gary Hoffman and a second by Mark Taylor. Motion passed.

Respectfully submitted,  
Marcia Walter