

Dominy Memorial Library  
Board of Directors' Meeting  
May 27, 2020

The meeting was called to order by President Jim Paternoster at 12:00 P.M. via a "conference call."

Members Present: Jan Lancaster, Jim Paternoster, Marcia Walter, Ruth Teubel, Shirley Mitchell, Gary Hoffman, Mark Taylor, John Tollensdorf, and librarian Amanda Todd

Members Absent: Jim Munz

The minutes were read and discussed as well as the financial report. Several corrections were made to the minutes:

- Leroy Ward had made a donation for a previous lighting project, not the present one. Present project is being done at a cost of around \$1900 along with a grant from Ameren.
- Minutes should have read, "Should not appropriate more than we are going to use for IMRF, Social Security, Audit, and Liability" when budget was discussed.
- Raises were clarified: Kathy received at 2 percent raise, Marlene a 2½ percent raise, and Al a 2 percent raise.

Jan Lancaster moved and John Tollensdorf seconded that minutes with corrections and the financial report be approved. Motion carried.

Director's Report:

- Amanda reported that \$4,071.63 more will be levied in taxes this year.
- Zimmerman Construction will complete new roof in July.
- Cybernautic has begun updating the website estimating completion in July or August.
- Emberton's have changed furnace filters and will be completing lighting upgrades.
- Amanda and staff have started a no-contact curbside pickup service.
- Amanda has sent a resolution letter to the City of Fairbury to renew terms for John Tollensdorf, Jim Munz, and Shirley Mitchell.

Old Business: none

New Business:

1. Patron Comments: none
2. 2021 Non-resident Fee: Marcia Walter moved and Gary Hoffman seconded that the non-resident fee will be \$77.00. Motion carried.
3. Closure: Amanda indicated she has not received any official guidelines for reopening the library. Expanding curbside service will be considered and a "wait and see" policy will be used.
4. Summer Reading: Amanda will contact Karen Fehr to see if she would do a minimum Summer Reading Program under the present circumstances.
5. Insurance: Amanda indicated it had been brought to her attention the option of having cyber insurance as cyber crime is on the rise. After much discussion, it was moved by Mark Taylor and seconded by Jan Lancaster to pay for \$100,000 of coverage for \$1,000/year after Amanda discusses with the insurance agent the minimum policy offered. Motion carried.
6. Roof: After discussing, Gary Hoffman moved and Shirley Mitchell seconded to remove the chimney on the roof being replaced at a cost of approximately \$800. Motion carried.

The meeting was adjourned at 12:45 after a motion by Marcia Walter and seconded by Jan Lancaster.

Respectfully submitted,  
Marcia Walter