

## **Dominy Memorial Library Board of Directors' Meeting July 22, 2020**

The meeting was called to order by President Jim Paternoster at 12:05 P.M. in the White Community Room of Dominy Memorial Library.

**Members Present:** Jim Paternoster, Marcia Walter, John Tollensdorf, Jan Lancaster, Shirley Mitchell, Mark Taylor and librarian Amanda Todd

**Members Absent:** Jim Munz, Ruth Teubel, and Gary Hoffman

The minutes and the financial report for the June meeting were approved after a motion by Shirley Mitchell and a second by Jan Lancaster.

### **Director's Report:**

- Amanda and Jim reported there had been an issue with the fire alarm system, and it was discovered the circuit board will need to be replaced. They also reported damage from a tree to the library's adjacent properties during recent storms.
- One part of the Summer Reading program featured four online programs where a business leader from the community read a story and the Summer Reading coordinator, Karen Fehr, led an activity. Participants in the Summer Reading program will each receive a \$5 gift card.
- Friends of the Library annual book sale will be July 30-August 1.
- Programs that had been scheduled in August have been canceled.
- Amanda reported an average of 110 books being checked out per day and that people have expressed appreciation of the library being open again.
- Amanda reported Emberton's fixed a water pressure issue in the public restroom and that Zimmerman's had begun the roof project.
- Amanda reported an inventory had been completed. (Last one had been in 2011.)
- Amanda reported new legislation had been passed called "Cards for Kids" which would allow children who are not residents to receive a library card if they meet the income guidelines.

### **Old Business:**

- Mark Taylor moved and Marcia Walter seconded to approve the Board of Trustees Policy Manual with all revisions. Motion passed.

### **New Business:**

- Patron Comments: none
- Amanda reported legislation had been passed on June 16 declaring election day, November 3, a legal holiday. Amanda will seek further guidance of how that will affect the library and staff.
- Amanda indicated she felt she and the staff needed some guidance for dealing with Covid19. Mark Taylor said he would send Amanda workplace guidelines. It is the consensus of the board that if an employee tests positive for the virus, the library would be closed for 14 days. Notice of closure would be posted on Facebook.

The meeting was adjourned at 12:48 after a motion by Jan Lancaster and a second by Shirley Mitchell. Motion passed.

Respectfully submitted,  
Marcia Walter