

Dominy Memorial Library
Board of Directors' Meeting
April 22, 2020

The meeting was called to order by President Jim Paternoster at 12:05 P.M. via a "conference call."

Members Present: Jan Lancaster, Jim Munz, Jim Paternoster, Marcia Walter, Ruth Teubel, Shirley Mitchell, Gary Hoffman, and librarian Amanda Todd

Members Absent: Mark Taylor and John Tollensdorf

The minutes were read and discussed as well as the financial report. Jim Paternoster briefly discussed how minimum wage increases would affect the budget. He also indicated he felt the overall financial status is good. After a motion by Jan Lancaster and a second by Marcia Walter, the minutes and financial report were approved.

Director: Amanda reported programs scheduled in February were down and presently the library is closed due to the Coronavirus. She also cited a Livingston County tax memo about no late fees being charged at this time.

Old Business:

1. Lighting: The fluorescent light bulbs on the wall in the older part of the library will be replaced with LED bulbs at a cost of \$1800-1900, and some money will come from an Ameren grant. Shirley Mitchell moved and Jim Munz seconded to approve the replacing of the bulbs. Motion carried.
2. Roof: Amanda gave quotes from four companies who had submitted bids to replace the roof. She also quoted one company's fee for doing an evaluation. It was recommended that Jim Paternoster and Amanda Todd meet with John Zimmerman. Gary Hoffman moved and Jan Lancaster seconded to give Amanda and Jim the authority to agree to a contract with him to replace the roof following that meeting. Motion carried.
3. Website: Amanda Todd relayed the answers from Cybernautic regarding questions the trustees had. A motion to move forward with Cybernautic Web Design at a cost not to exceed \$3,500 was made on a motion by Jim Munz, seconded by Jan Lancaster.
4. Budget: Jim Paternoster made several recommendations which were discussed:
 - a. The line item, Library Supplies, be separated for adults and children.
 - b. It needs to be shown how money from Northern Trust is being spent.
 - c. Should not appropriate more than we are going to use for IMRF, Social Security, Audit, & Liability
 - d. Reduce the line item, Audit, to \$1600
 - e. Because of the minimum wage law, several employees will be given \$10.00/hour beginning July 1 until January 1 at which time another raise will be given. Therefore, it was recommended that in fairness to those who have been employed for a period of time-- Kathy, Marlene, and Al-- be given at least a 2 percent raise and Amanda be given a 4 percent raise.

Jan Lancaster moved and Gary Hoffman seconded to accept all changes to the budget. Motion carried.

The meeting was adjourned at 12:58 P.M. after a motion by Jim Munz and seconded by Jan Lancaster.

Respectfully submitted,
Marcia Walter