

Dominy Memorial Library
Board of Directors' Meeting
February 26, 2020

The meeting was called to order by Jim Munz at 12:05 P.M. by Jim Munz in the White Community Room of Dominy Memorial Library.

Members Present: Jim Munz, Ruth Teubel, Mark Taylor, John Tollensdorf, Jan Lancaster, and librarian Amanda Todd.

Members Absent: Jim Paternoster, Shirley Mitchell, Marcia Walter, and Gary Hofmann

Minutes: Minutes for the December meeting were approved on a motion by John Tollensdorf, seconded by Ruth Teubel. There are no minutes for a January meeting due to a lack of enough board members.

Financial: We are doing okay right now. Financial report was approved on a motion by Mark Taylor, seconded by John Tollensdorf. Amanda Todd reported that the lawncare/snow removal costs have not gone up in the last ten years (\$2,254.00 average annual cost). It was decided not to change.

Director: Amanda Todd gave a short review of library programs and reported that all state reports have been submitted. She also reported that Meghan Briscoe has been hired to replace Sara Anliker's circulation duties.

Old Business:

1. Policy Manual: Amanda Todd gave the board a copy of the Board of Trustees manual with some suggested revisions. The board members will act on any suggestions at the March meeting.
2. Roof: Amanda Todd will get another bid or two in addition to Able Roofing (\$19,633) and Union Roofing (\$20,500). Mark Taylor will talk to Evan Meister, and John Zimmerman will also be contacted. It is hoped the work can be completed by the end of summer (2020).
3. Website: Amanda has chosen Cynernautics to build the library website at a cost of \$3,250. She will present more facts and figures about the cost and what will be covered at the March board meeting.
4. Donations: There's \$6,273.91 left to spend due to several donations. Some of this money will go towards the newspaper digitization. Other possibilities include new staff chairs, a website upgrade, and perhaps to replace two older computers.

New Business:

1. Patron Comments: none
2. Lighting: Leroy Ward has made a donation to upgrade the LED lights in the bottom portion of the dome fixtures in the old part of the library. Jim Paternoster is exploring possibly changing all lights to LEDs with grants from Ameren. Mark Taylor made a motion to replace outdoor lights as proposed by John Tollensdorf, seconded by Jan Lancaster. Motion passed.
3. Yearbooks: There was a proposal to convert our yearbooks currently on DVD to searchable PDFs at no cost by the Oklahoma Department of Corrections. Amanda Todd will bring more information to the March meeting.
4. Budget: Amanda Todd presented the first draft of the 2020-21 budget and wages to be discussed at the March meeting.
5. Bags: No action.

The meeting was adjourned at 1:03 P.M on a motion by John Tollensdorf, seconded by Ruth Teubel.