

Dominy Memorial Library Board of Directors' Meeting Wednesday, August 27, 2025

The meeting was called to order at 12:00 by President Kathy Popejoy in the White Community Room of the library.

Members present: Kathy Popejoy, Marcia Walter, Ruth Teubel, Cindy Helmers, Bob Nussbaum, Jim Munz, Sally Tipton, Jason Whitfill, Director Ashley Lewis

Members Absent: John Tollensdorf

Minutes: July's minutes were approved as submitted with a motion by Ruth Teubel and a second by Jason Whitfill.

Financial Report: The financial report was approved as submitted with a motion by Cindy Helmers and a second by Marcia Walter. Ruth Teubel reported a tax payment had been received as well as an equipment reimbursement.

Director's Report.

- Ashley reviewed the stats for August.
- Ashley noted the programs and their attendance in July. She also noted upcoming events. There have been 100 signups for "Adopt a Reading Buddy".
- 48 Fairbury Fair vouchers and 6 sheets of tickets were sold
- Tonya Evans has been hired as a part time circulation clerk. She will begin August 27th.
- Emma Oest has given her notice. Her last day will be September 5th.
- RSA had an onsite visit with Ashley and Lisa on August 26th.
- The library received an anonymous donation of crocheted "reading buddies" that were being handed out the month of August
- 82 adults, 31 young adults, and 182 youth completed the Summer Reading Program.
- The library now has a mobile RSA app to enable scanning books and cards at the card drive.

Old Business

- A discussion was held about Kathy Parker presenting a program to the board. It was decided to request a formal presentation then be able to ask questions. Ashley will check with Kathy about doing a "strategic planning" program and will ask Kathy more details about what the program would entail and the cost.
- Kathy Popejoy reported Friends of the Library are needing board members and a couple of officers.

New Business

- Patron comments: none
- Ashley reported there have been seven applicants for the Program and Outreach position.
- The Capital Asset Plan will continue to be discussed and as previously mentioned, Kathy Parker will be consulted.
- The SAGE program is presently being used for bookkeeping at the library. Ashley reported it was quite a learning curve for her when she began her position with the library, but she now feels comfortable.
- Ashley reported the library will have to have one person on site that can administer NARCAN, a nasal spray used for an opioid overdose.

All approved a motion by Cindy Helmers and a second by Sally Tipton to adjourn at 12:40.

Respectfully submitted,
Marcia Walter, Secretary