

## **Dominy Memorial Library Board of Directors' Meeting December 20, 2023**

President Kathy Popejoy called the meeting to order at 12:00 p.m. in the White Community Room of the library.

**Members present:** Kathy Popejoy, Marcia Walter, Ruth Teubel, Cindy Helmers, Jim Munz, John Tollensdorf

**Members absent:** Jan Lancaster, Gary Hofmann, Director Ashley Lewis (Kelly Honegger had sent a letter of resignation)

**Minutes:** The minutes were approved after a motion by Cindy Helmers and a second by Jim Munz.

**Financial Report:** The financial report was approved after a motion by John Tollensdorf and a second by Jim Munz.

### **Director's Report highlights and news:**

- November programs were well received and attended.
- Many upcoming programs have been planned and advertised.
- The library now offers the delivery of library resources to Fairbury patrons who are not able to come to the library.
- Library staff will receive training on using the defrillators and fire extinguishers early in 2024 as well as tornado and fire drills being conducted.

### **Old Business**

- Cindy Helmers moved and John Tollensdorf seconded a motion to approve the director's evaluation form as presented. The motion was approved.

### **New Business**

- Patron comments: none
- Christmas bonuses for all staff was discussed and agreed upon.
- Meeting dates for 2024 were presented.
- Kathy Popejoy discussed the "Paid Leave for all Workers Act" beginning January 1, 2024. The law states that every employee will receive 1 hour credit for paid time off for every 40 hours worked. She anticipates more clarification as the law goes into effect.
- The cost of health insurance will increase for Ashley Lewis for 2024.
- The Per Capita Grant which is due January 30, 2024, was discussed. Kathy Popejoy and Ashley Lewis had met several hours going over each chapter and the standards. Kathy pointed out the library has met many standards, and plans were discussed to meet the standards presently not met. At January's meeting, the board will finalize the discussion, and the grant will be submitted by the due date.

Cindy Helmers moved and Ruth Teubel seconded a motion to adjourn the meeting at 12:56 p.m. The motion was approved.

Respectfully submitted,  
Marcia Walter, Secretary