

**Dominy Memorial Library Board of Directors' Meeting
September 27, 2023**

President Kathy Popejoy called the meeting to order at 12:01 p.m. in the White Community Room of the library.

Members present: Kathy Popejoy, Marcia Walter, Ruth Teubel, Cindy Helmers, Jan Lancaster, Jim Munz, Director Ashley Lewis

Members absent: Gary Hofmann, John Tollensdorf, Kelly Honegger

Minutes: It was felt there was clarification needed regarding the book drop. At the last meeting the board agreed the insurance company of the person who damaged it should be held responsible for the replacement, and the decision to pay (insurance company or him/her) should be referred back to them. The minutes were then approved as corrected after a motion by Ruth Teubel and a second by Cindy Helmers.

Financial Report: Ruth Teubel reported the library had received a tax payment of \$85,000. After discussing the financial report, it was tabled for approval until corrections in the reported format can be made.

Director's Report

- Ashley presented the statistics for August.
- Ashley reported all August or other Summer programs were successful and well attended.
- Ashley noted upcoming programs planned for September, October, and November.
- Hannah Besgrove has been hired as a part time circulation clerk.
- A Winter Reading Challenge is being planned.

Old Business

- Ashley reported the book drop will be replaced and installed. The insurance of the person who damaged it will cover the cost.

New Business

- Patron comments: none
- Kathy Popejoy moved and Marcia Walter seconded a motion that Kathy Popejoy, Ruth Teubel, and Cindy Helmers be given authorization to sign for all accounts, CD's, etc. at all banks having accounts of the library's. These include First State Bank of Forrest, Fairbury branch of Morton Community Bank, and the Fairbury branch of Bank of Pontiac. The motion was approved.
- The first section of the library's Policy Manual was reviewed. The board will continue to review the Policy Manual at upcoming meetings and corrections or additions will be approved upon completion of the review. The section entitled "General Operating" will be reviewed at the October meeting.

Cindy Helmers moved and Marcia Walter seconded a motion to adjourn the meeting at 1:01 p.m. The motion was approved.

Respectfully submitted,
Marcia Walter, Secretary