

**Dominy Memorial Library Board of Directors' Meeting**  
**August 23, 2023**

President Kathy Popejoy called the meeting to order at 12:01 p.m. in the White Community Room of the library.

**Members present:** Kathy Popejoy, Marcia Walter, Ruth Teubel, Cindy Helmers, Jan Lancaster, Jim Munz, John Tollensdorf, Director Ashley Lewis

**Members absent:** Gary Hofmann

Cindy Helmers moved and Jan Lancaster seconded a motion for July's minutes to be approved. The motion carried.

The financial report was approved after a motion by Marcia Walter and a second by Jan Lancaster.

**Director's Report**

- Ashley presented the statistics for July.
- Ashley reported "Stuffy Sleepover" and the "Kids Day at the Fair" were all successful.
- Ashley reported one person had completed the Tri-County Library Crawl and 33 others were participating.
- Other programs coming are a Hawk craft day and a canning class.
- Ashley attended Director's University in Springfield on July 31 through August 3 and felt it was very beneficial.
- Interviews for a part-time circulation clerk are taking place.

**Old Business**

- Ashley proposed the non-resident fee be \$85 for a library card. Bills will be sent to the townships. Jim Munz moved and John Tollensdorf seconded a motion to keep the per capita rate at \$85 per household. The motion carried.

**New Business**

- Patron comments: none
- The need for a new color copier was discussed. Ashley provided some information she had researched for a new copier. Ashley will continue to research prices and maintenance options.
- The library's policy review will begin next month. Also to be reviewed will be the Standard for Illinois Public Libraries. Kathy Popejoy encouraged all trustees to spend time reviewing the designated sections before each upcoming meeting.
- Ashley reported the book drop outside of the library had been damaged. The cost to replace is approximately \$5800. The insurance company had sent a memo about its being up to us as to how it will be paid-either by the insurance company or the

individual who damaged it. Ashley will check if there will be an installation cost, and she will tell Mark Runyon to contact the city for advice.

Cindy Helmers moved and John Tollensdorf seconded a motion to adjourn the meeting at 12:40. The motion carried.

Respectfully submitted,  
Marcia Walter, Secretary