

Dominy Memorial Library Board of Director's Meeting Wednesday, January 25, 2023

President Gary Hofmann called the meeting to order at 12:00 in the White Community Room of the library.

Members present: Gary Hofmann, Cindy Helmers, Jan Lancaster, Jim Munz, Kathy Popejoy, Dan Robertson, Ruth Teubel, John Tollensdorf, Marcia Walter

Members absent: none

December's minutes were approved after a motion by Jan Lancaster and a second by Dan Robertson. The financial report was approved after a motion by Cindy Helmers and a second by Jim Munz.

Old Business:

- Lillian Rathbun presented the idea of having a library newsletter as not all patrons have Facebook. She presented an example and will be moving forward.
- Lillian also presented a proposal for purchasing new AV equipment in the White Community Room with funds from Prairie Lands Foundation. Route 24 and Prairie Central IT will aid in the installation.
- Jim Munz moved that Ashley Lewis be hired as director of Dominy Memorial Library with a salary of \$45,000 and full benefits effective January 30, 2023. John Tollensdorf seconded the motion. It was approved.
- All board members will have keys to the library.
- Jim Munz will contact Phil Lenzini, an attorney, to look over the Intergovernmental Agreement and advise.

New Business:

- Patron comments: none
- The present debit card for the library will be cancelled. Cindy Helmers made a motion and Kathy Popejoy gave a second to get a new debit card for the new director, Ashley Lewis. The motion was approved.
- Gary Hofmann will talk to Ashley about completing the Illinois Public Library Annual Report.
- The use of the White Room was discussed. The policy will remain that a request for use/rental of the White Room will be submitted to the director as has been in the past. The board will only be notified if there is a concern.
- Cindy Helmers moved and Jim Munz seconded a motion for a monetary amount be given to Ashley Lewis and Lisa Schmidgall for their services and dedication to the library until a director could be hired. The motion was approved. Also approved after a motion by Dan Robertson and a second by Jan Lancaster for Ruth Teubel to notify the city for payment.

The meeting was adjourned at 12:52 after a motion by Cindy Helmers and a second a Dan Robertson. The motion was approved.

Respectfully submitted,
Marcia Walter, Secretary