

**Dominy Memorial Library Board of Directors' Meeting  
November 16, 2022**

President Gary Hofmann called the meeting to order at 12:02 in the White Community Room of the library.

**Members present:** Gary Hofmann, Kathy Popejoy, Marcia Walter, Jim Munz, Cindy Helmers, John Tollensdorf and Jan Lancaster

**Members absent:** Dan Robertson, Ruth Teubel, and Amanda Todd

October's minutes were approved after a motion by Cindy Helmers and a second by Jan Lancaster.

The financial report was approved after a motion by Marcia Walter and a second by John Tollensdorf. It was recommended that a more specific description be given for expenses.

A printout of the director's report had been given to each trustee. It highlighted statistics for October. October's programs and attendance were also given as well as a Card Making Class in early November. Family Reading Night and the Madrigal Singers are scheduled. It was also noted the second tax distribution had been received; Kathy Parker's Training Session has been rescheduled; the library will be closed November 24-26; the library will begin offering a complimentary coffee cart as soon as supplies arrive; library staff are offering kids a "Dress the Turkey" contest for Thanksgiving.

**Old Business**

Seven applications for the director position had been received. Copies of each applicant's resume were distributed to the board members to read. After discussion, it was determined to interview three of the applicants. Cindy Helmers will schedule, and she, Kathy Popejoy, and Marcia Walter will begin interviews as soon as possible.

**New Business**

- Patron comments: none
- Per Capita Grant—John Tollensdorf made a motion and Jim Munz seconded the motion to approve the Illinois Public Library Per Capita and Equalization Aid Grant Application. The motion was approved. A further discussion was tabled to review the standards not met and to create an action plan to meet those standards.
- Tax levy information from the City of Fairbury was discussed. No action was taken.
- Ruth Teubel will be consulted about Christmas bonuses.
- An intergovernmental agreement from the City of Fairbury was presented to the board. The board will review and discuss at a future meeting.

The meeting was adjourned by 1:05 after a motion by John Tollensdorf and a second by Jan Lancaster. The motion passed.

Respectfully submitted,  
Marcia Walter, Secretary