

Dominy Memorial Library Board of Directors' Meeting October 26, 2022

President Gary Hofmann called the meeting to order at 12:00 in the White Community Room of the library.

Members present: Gary Hofmann, Kathy Popejoy, Marcia Walter, Ruth Teubel, Jim Munz, Cindy Helmers, John Tollensdorf, Jan Lancaster, and Amanda Todd

Members absent: Dan Robertson

September minutes were approved after a motion by Cindy Helmers and a second by Jan Lancaster.

It was reported the library's finances are in good standing. The first Livingston County tax distribution had been received. Steps will be taken to give Gary Hofmann, President, and Kathy Popejoy, Vice President authorization to sign checks in addition to Ruth Teubel, Treasurer. The financial report was approved after a motion by Jim Munz and a second by Marcia Walter.

Director's Report

- Amanda highlighted the statistics for September.
- September and October programs were noted. Those scheduled in the future are the Halloween Party and Costume Parade, Holiday Card Making Class, and Family Reading Night. The Madrigals will sing at the library following the Christmas Parade on December 3.
- Kathy Parker will be providing a training for the Board of Directors on November 21.
- The flagpole has arrived and will be installed before Winter.
- In addition to contributing to the flagpole project, Friends of the Library will also be donating money for the computer table and Wonderbooks.

Old Business

- Redecorating—Cindy Helmers and Jan Lancaster again highlighted the ideas presented by Russel Francois. A suggestion was made to go visit some other libraries for more ideas. Amanda will post any trips planned and discussion will continue at future meetings.
- Director—Jim Munz moved and Cindy Helmers accepted a motion to accept Amanda Todd's resignation with her last day being December 30. The motion passed. The job description will be posted on ila.org, indeed.com, and RAILS, with applications to be submitted by November 16.

New Business

- Patron comments: none
- Committees--After a discussion it was determined the director of the library, President of the Board, and Treasurer of the Board will meet 15 minutes before each scheduled Library Board meeting to go over the library's finances. An in-depth review of the various reports will be scheduled for an upcoming meeting for all board members.
- A donation of \$10,000 was made by the Jim Paternoster family. A "Wish List" will be updated for future consideration.
- Open Meetings Act—information was given to each Board member to review the guidelines of the Open Meetings Act.

The meeting was adjourned at 1:00 after a motion by Ruth Teubel and a second by John Tollensdorf. The motion passed.

Respectfully submitted,
Marcia Walter, Secretary