

Dominy Memorial Library Board of Directors' Meeting September 28, 2022

Vice President Kathy Popejoy called the meeting to order at 12:02 in the White Community Room of the library.

Members present: Kathy Popejoy, Marcia Walter, Jim Munz, Jan Lancaster, John Tollensdorf, Dan Robertson, Cindy Helmers, and Amanda Todd

Members absent: Gary Hofmann and Ruth Teubel

August's minutes were approved after a motion by Cindy Helmers and a second by Jan Lancaster.

It was noted the finances are in good standing. Marcia Walter moved and Dan Robertson seconded a motion to approve the financial report. The motion carried.

Director's Report

- Amanda noted overall circulation and number of visits for the year so far have increased. The ebook and audiobook number as well as computer usage is the highest the library has had since it has been calculated in 2020.
- Programs in August and September were well attended.
- Upcoming programs include a Watercolor Painting Class, Princess and Pirate Party, Halloween Party and Costume Parade, and Fairbury Christmas Parade and Madrigal Singers.
- Popejoy Plumbing and Heating has been working on the rooftop HVAC unit.
- Library consultant Kathy Parker will be providing training on November 21 from 12-1:30 for board members.
- The Northern Trust deposit and first tax distribution will appear on the September statements.
- The issue of committees and how all OMA rules apply was tabled for discussion.

Old Business

- Redecoration--Cindy Helmers and Jan Lancaster shared with the board some interior concept ideas Russel Francois, architect/designer, made after visiting the library. His ideas as well as others will continue to be explored and will be discussed at future meetings.

New Business

- Patron comments: none
- City agreement—A discussion was held regarding the inter-governmental agreement between the City of Fairbury and Dominy Memorial Library.

- The issue of who is authorized to sign CDs was discussed. Currently only one person is authorized to sign. Cindy Helmers moved and Jan Lancaster seconded a motion to give Gary Hofmann, President, and Kathy Popejoy, Vice President, authorization. The motion passed.
- Personnel—All board members had received a letter of resignation from Amanda Todd. After discussion, Cindy Helmers moved and Marcia Walter seconded a motion to give an unpaid leave of absence to Amanda from October 3 through October 28. The motion passed. Dan Robertson then moved and Jan Lancaster seconded a motion to pay Amanda her current hourly rate for administrative tasks she will do during this leave of absence. The motion passed.

The meeting was adjourned at 1:05 after a motion by John Tollensdorf and a second by Dan Robertson. The motion passed.

Respectfully submitted,
Marcia Walter, Secretary