

Dominy Memorial Library Board of Directors' Meeting

August 24, 2022

President Gary Hofmann called the meeting to order at 12:01 in the White Community Room of the library.

Members present: Gary Hofmann, Marcia Walter, Jan Lancaster, Jim Munz, Cindy Helmers, John Tollensdorf, and Amanda Todd

Members absent: Ruth Teubel, Kathy Popejoy, and Dan Robertson

July's minutes were approved after a motion by Jim Munz and a second by Jan Lancaster.

The financial report was approved after a motion by Marcia Walter and a second by Cindy Helmers.

Director's Report

- Amanda noted the programs presented during July had good attendance.
- The current and upcoming programs were noted for August through December.
- Amanda attended Directors' University 2.0 at the Illinois State Library August 2-4.
- The library will be receiving \$81,386.64 from Northern Trust to correct an error that was discovered from 2014 regarding tax law changes.
- Mark Runyon will become the custodian starting in September and Adrian will be the substitute custodian.

Summer Reading

- Each board member was presented a letter from Karen Fehr summarizing the Summer Reading Program, Read Beyond the Beaten Path. Nearly 300 readers of all ages participated in the activities during the six week program. It was deemed a success and very positive for the library.

Old Business

- Staffing:
 - A discussion was held that the money needed for IMRF payments after hiring the assistant director will be over budget for this year. The money will be taken from contingencies for this fiscal year and will be addressed in next year's budget.
 - Amanda proposed a position of lead circulation clerk and recommended Ashley Lewis be hired one day a week to fill this position. John Tollensdorf moved and Gary Hofmann moved to create this position and hire Ashley at \$13.50 per hour. The motion passed.
- The community survey was highlighted. Many favorable comments and feedback were given.

- Marcia Walter gave an update on the flagpole project. Lighting, placement of pole, and funding were highlighted. Cindy Helmers moved and Jim Munz seconded the motion for the flagpole committee to proceed with their plans. The motion passed.
- The board walked to the main floor of the library, particularly the children's section to start to generate ideas of how that area could be updated or made more inviting and functional. Jan Lancaster, Cindy Helmers, Marcia Walter, and John Tollensdorf volunteered to help Amanda generate some ideas.

New Business

- Patron comments: none
- Amanda noted the projector in the Community Room has not been working. After a discussion, it was decided Amanda will purchase a WIFI extender to hopefully remedy the problem.
- A very informative video was presented to the board members which virtually gave a tour of all areas of the library.

The meeting was adjourned at 1:30 after a motion by Jan Lancaster and a second by Jim Munz. The motion passed.

Respectfully submitted,
Marcia Walter, Secretary