

Dominy Memorial Library Board of Directors' Meeting July 27, 2022

President Gary Hofmann called the meeting to order at 12:01 in the White Community Room of the library.

Members present: Gary Hofmann, Marcia Walter, Jan Lancaster, Kathy Popejoy, Jim Munz, John Tollensdorf, Dan Robertson, and Amanda Todd

Members absent: Cindy Helmers and Ruth Teubel

June's minutes were approved after a motion by Jan Lancaster and a second by Dan Robertson.

The financial report was approved after a motion by Jim Munz and a second by Marcia Walter.

Director's Report

- Amanda reported the June statistics were all favorable. She also noted the June programs and attendance.
- The current and upcoming programs were noted for July through October.
- The Jim Paternoster's memorial picture has been hung in the Round Room. Avoca Ridge is still working on the computer desk being made in Jim's memory.
- Amanda attended Rotary on July 5 to give a library update and encourage participation in the library's community survey.
- Amanda noted the official service population has been updated from 3,757 to 3,633 according to the 2020 census.

Old Business

- Amanda shared the results of the community survey. She was pleased and noted many favorable comments.
- Staffing:
 - Marcia Walter and Jan Lancaster shared what they and Cindy Helmers had decided would be a nice gift for Marlene Walter upon her retirement. Kathy Popejoy moved and Jim Munz seconded a motion for this gift to be purchased for Marlene. John Tollensdorf moved and Dan Robertson seconded a motion that lunch be scheduled and provided for all in attendance to present this gift to Marlene. Others who have worked recently with Marlene as well as board members will be invited to attend the lunch. Both motions passed.
 - Amanda is recommending Lisa Schmidgall as assistant director of the library. Dan Robertson moved and John Tollensdorf seconded the motion to hire Lisa as assistant director at \$16.75 per hour to begin after Labor Day. The motion passed. Amanda indicated Lisa will be working Tuesday through Friday for a total of 28 hours per week plus special events. The IMRF payment will be discussed at the next meeting.

New Business

- Patron comments: none
- Summer Reading
 - Amanda noted there were 298 participants for the Summer Reading Program.
 - Karen Fehr, coordinator of the program, will receive \$1,000 for her work.
 - Kathy Popejoy moved and Dan Robertson seconded a motion for Karen to be given a \$250 bonus. The motion passed.
- Conference
 - Amanda would like to attend a conference entitled “Directors University 2.0” in Springfield on August 2, 3, and 4. The cost is \$150 plus mileage.
 - Dan Robertson moved and Marcia Walter seconded a motion for Amanda to attend this conference. The motion passed.
- Officers
 - Jim Munz moved and Dan Robertson seconded for the current officers to be reelected for another year. The motion carried.

Kathy Popejoy moved and Jan Lancaster seconded a motion for the board to go into Executive Session: [5ILCS 120/2(c)(1)] Personnel. The motion passed.

Dan Robertson moved and Jim Munz seconded a motion to end Executive Session. The motion passed.

Jan Lancaster moved and John Tollesndorf seconded a motion for the meeting to adjourn at 1:05. The motion passed.

Respectfully submitted,
Marcia Walter, Secretary