

Dominy Memorial Library Board of Directors' Meeting June 22, 2022

President Gary Hofmann called the meeting to order at 12:02 in the White Community Room of the library.

Members Present: Gary Hofmann, Jan Lancaster, Jim Munz, Ruth Teubel, John Tollensdorf, Marcia Walter, Dan Robertson and Amanda Todd

Members Absent: Kathy Popejoy and Cindy Helmers

May's minutes were approved after a motion by Jan Lancaster and a second by Dan Robertson.

The financial report was approved after a motion by Jan Lancaster and a second by Marcia Walter.

Director's Report

- The current and upcoming programs to support the Summer Reading Program with the theme "Reading Off the Beaten Path" were noted.
- Resolution letters have been sent to the City Council to reappoint Gary Hofmann and Marcia Walter as trustees on the Board of Directors.
- The Summer Reading Program has begun with over 270 signups and just over \$3,000 donated towards the program.
- The Friends of the Library have donated money to be used for the purchase of 16 additional Wonderbooks.

Old Business

- **Renovation**--Plans for renovation and/or ideas are pending and will be discussed at a later date.
- **Staffing**
 - The present staffing situation was discussed. Jim Munz moved and Ruth Teubel seconded a motion to approve an assistant director position. The motion passed.
 - Dan Robertson moved and Jan Lancaster seconded a motion for Amanda to recruit and employ an assistant director with a start date on or around August 15 with an hourly wage within a \$16.00 to \$17.50 range. The motion passed. A discussion of benefits will take place at the July meeting.
 - A discussion was held about acknowledging Marlene Walter's years of service at the library as she has resigned after almost 35 years. Dan Robertson moved and Jan Lancaster seconded a motion to give Marlene a gift of appreciation. The motion passed. Jan Lancaster, Cindy Helmers, and Marcia Walter will generate some ideas.

- **Community Survey**—So far there have been 75 responses to the online community survey. Amanda is hoping to continue to receive responses.

New Business

- **Patron comments:** none
- **Fines and Fees**--Jan Lancaster moved and Dan Robertson seconded a motion for Friends of the Library to be able to get copying done with no charge. The motion passed.
- **Holidays**—It was determined that the library will remain open on Juneteenth, a newly established federal holiday.
- **Flag pole**
 - Dan Robertson moved and Marcia seconded a motion to move forward with the flag and flag pole project. The motion passed. The Friends of the Library have already researched the various aspects of implementing the project and will continue to plan and move forward. Marcia Walter will serve on the planning committee and be a liaison to the Board.
 - Dan Robertson moved and John Tollensdorf seconded a motion that the Board request to see a final plan before any actual work is done. The motion passed.

The meeting was adjourned at 1:08 after a motion by Jan Lancaster and a second by Ruth Teubel. The motion was passed.

Respectfully submitted,
Marcia Walter