

Dominy Memorial Library
Board of Directors' Meeting
March 27, 2019

Meeting called to order by President Jim Paternoster at 12:02 P.M. in the White Community Room of Dominy Memorial Library.

Members Present: Jim Paternoster, Ruth Teubel, Gary Hofmann, Mark Taylor, Wayne Hammer, and librarian Amanda Todd

Members Absent: Jim Munz, Jan Lancaster, Shirley Mitchell, and John Tollensdorf

Minutes: Minutes were approved on a motion by Ruth Teubel, seconded by Wayne Hammer.

Financial: Financial report was approved on a motion by Mark Taylor, seconded by Wayne Hammer.

Circulation: Our numbers are up a little.

Old Business:

1. Policy Manual: The circulation policy packet was approved on a motion by Gary Hofmann, seconded by Wayne Hammer. The collection development policy packet was discussed, and Amanda Todd will bring a revised copy to the next meeting for approval, along with another set of policies for review.
2. FOIA/OMA Training: Seven board members still need to complete their online Open Meetings Act training. This must be completed once per term.
3. Upcoming Events: There were 50 people in attendance at the March 2 beekeeping program put on by the Friends of the Library and well as 50 people at the special storytime and Noah's Ark Animal Workshop put on by Amanda Todd on March 25. Additionally, Amanda has had 9 1-on-1 library etools sessions and will continue offering them to interested patrons. The library garage sale is also upcoming on April 25-27 during city-wide garage sales.
4. Clock Repair: Gary Lutjens' Clock Repair of Normal, IL came and repaired the round room clock at no cost to the library! A thank you note will be sent to Gary.
5. Per Capita: We received our per capita grant award letter. We will get \$4,696.25 from the state, which is the same as last year.

New Business:

1. Patron Comments: none
2. Employees: Amanda Todd proposed the new position of Program and Outreach Services Coordinator/Circulation Clerk. This person would be responsible for all of the library's programming in coordination with Amanda, as well as exploring and implementing outreach opportunities within our community in addition to the regular circulation duties. More will be discussed once the new budget is passed.
3. Budget: Our operating budget was discussed, along with ways to accommodate new expenses.
4. New Services: A magazine exchange station has been put in place by the front entryway of the library, curbside pickup will start April 1 for our patrons along with Explore More IL, which offers library cardholders free or discounted admission to cultural attractions within the state.

Meeting adjourned at 1:03 PM on a motion by Wayne Hammer, seconded by Gary Hofmann.