

## **Dominy Memorial Library Board of Directors Meeting**

### **May 24, 2023**

Vice President Kathy Popejoy called the meeting to order at 12:05 in the White Community Room of the library.

**Members present:** Kathy Popejoy, Marcia Walter, Ruth Teubel, John Tollesndorf, Jim Munz, Cindy Helmers, Jan Lancaster, Dan Robertson, Director Ashley Lewis

**Members absent:** Gary Hofmann

April minutes were approved after a motion by Jan Lancaster and a second by John Tollensdorf.

The financial report was approved after a motion by Cindy Helmers and a second by Marcia Walter.

#### **Director's Report**

- Ashley updated the board on statistics and the programs held in April and May.
- Ashley also updated the board on upcoming programs. She especially noted the PCUE Library Card Drive at FPL on 5/23 where 101 cards were issued. Also highlighted was the Summer Reading Program to begin on June 5 and the Flag Pole Dedication scheduled for June 14 in memory of Jim Paternoster.
- Ashley will be attending the Director's University from August 1-3, and she hosted the Tri County Directors' meeting on May 12.

#### **Old Business**

- It was noted the fidelity bond will be locked in for three years with Dimond Brothers.
- The trustees whose terms will end was discussed. A final determination will be made at the next board meeting.
- John Tollensdorf made new keys for each of the trustees and distributed them.
- Staff computer upgrades have been ordered and should be installed the following week.

#### **New Business**

- A nonresident fee was discussed. Ashley will gather information and work with Ruth to help determine that fee and process. A vote will be taken at the next meeting.
- Ashley updated the trustees on the alarm system. If the alarm goes off Ashley will first be called, then Mark Runyon then Kathy Popejoy. A recent situation involved the system needing new batteries and one of the connectors had become lose.

It was approved to adjourn the meeting at 12:52 after a motion by Cindy Helmers and a second by Dan Robertson.

Respectfully Submitted,  
Marcia Walter, Secretary